

Tenmat – Quality Manager

Department: Technical Lab

Reporting to: Operations Director

Working Days: Monday to Friday

DUTIES OF ROLE

- Overall responsibility for management and effectiveness of QMS, including maintaining ISO 9001:2015 certification.
- Ensure compliance to external approvals, maintaining certificates from various industry approval bodies. Host external audits as required.
- Manage QA team completing internal auditing, calibration, document control and product certification.
- Manage QC laboratory ensuring raw material and finished product testing is completed as required to support manufacturing.
- Resolve issues of non-conforming product identified through QC testing.
- Ensure non-conformances are effectively addressed through the corrective action process.
- Analyse performance data and make recommendations for improvement.
- Lead quality improvement projects to reduce risk and develop a quality culture.
- Support integration of work practices into new ERP system, and support implementation at other sites

EDUCATION AND TRAINING

- Degree educated in a science or engineering discipline.
- A Business Improvement Techniques Qualification would also be an advantage.
- 3 years quality management experience in a manufacturing environment

PERSONAL ATTRIBUTES

- Excellent written and verbal communication skills.
- Able to build relationships at all levels of the organisation and work as part of a team.
- Able to organise own workload and manage time effectively.
- Self-motivated.
- Good at problem solving.