

Production Planner

Reporting to the Planning Manager, the Production Planner is responsible for the following:

- Production / order scheduling using in-house ERP system
- Managing production schedules for various production departments
- Liaising with production management teams daily to identify issues & jointly find solutions, ensuring production targets and customer requirements are met
- Proactively review production capacity plans and highlight & resolve any forward load issues
- Maintain close links with the sales teams to ensure two-way communication on capacity, lead times, issues etc
- Ensure any delays in production are highlighted early to the sales teams and work with them to find the best solution for our customers
- Review reports on production & planning KPI's and make any necessary adjustments to keep us in line with KPI's
- Manage safety stock levels of finished goods produced within your responsible production department(s) through MRP demands

The minimum requirements are:

- At least 2 years previous experience in a manufacturing Production Planning role with multiple product lines
- Good knowledge of Microsoft suite, especially Microsoft Excel
- Previous knowledge of ERP systems is essential as full training will be provided on our in-house ERP system
- Previous knowledge of IFS Systems would be beneficial

Personal Attributes:

- Keen willingness to learn and undertake training
- A proactive and decisive thinker, with excellent problem solving skills
- Organised, methodical & able to work to deadlines
- Results focused with the ability to manage priorities
- Flexible and a good team player

If you are interested in any of the above role and feel you have the necessary skills/experience, please send a copy of your CV to: Rachel.edwards@tenmat.com

A copy of the job description can also be obtained from the HR Dept or via:
www.tenmat.com/about-tenmat/careers

**Current
Vacancies**

Closing Date for Applications

Friday 2nd September 2022